

# Filer 1.5

FreeWare from OsoSoft  
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## INTRODUCTION

There are lots of File Finder utilities available for *Windows 3.x* but most of them do just that--find files. *Filer* is a bit different; it finds files, but does a lot more too. Here's what you can do with this program:

1. Locate any file on any hard disk drive or partition, using normal DOS wildcards.
2. Search the current drive or all hard drives and partitions.
3. Display just the files found, or the files along with the complete directory structure of the disk(s).
4. Display just the tree structure of your drive or drives.
5. Print a formatted copy of your search results on any Windows-compatible printer. You can then print a list showing the directory structure of your disk(s) for future reference.
6. Examine files found by *Filer*. If they are BMP or ICO files, you'll see the image itself on the screen. All other files display as text characters.
7. Delete a single file, or the complete list of files found by *Filer*. A confirmation box prevents costly errors.
8. Remove individual files from any list of files found by *Filer*. Use this feature when deleting files, to protect files you want to save.

## LICENSE INFORMATION

*Filer* is FreeWare. There is no registration fee for use by anyone for this program. However, you may not sell the program or use it as part of any other program or package without express written permission. Shareware distributors and BBSes, however, can distribute the program using their normal fee structure. If you distribute *Filer*, you must include the files, FILER.EXE and FILER.WRI.

*Filer* and its documentation are protected under U.S. and foreign copyright laws. All rights are reserved.

The author of this program has made every effort to make it error-free. However, he takes no responsibility for its use by others.

For information on other OsoSoft programs, please see the end of this documentation.

## INSTALLATION

*Filer* was written in *Visual Basic 1.0*, so you need the VBRUN100.DLL library to use the program. If you don't already have a copy, you can download VBRUN.ZIP from Compuserve, in library 5 of the MSBASIC forum. You can also download a copy from the OsoSoft BBS at (805) 528-3753.

Here's the installation process.

1. Copy VBRUN100.DLL to your *Windows 3.x* directory.
2. Copy FILER.EXE to its own directory or to any other directory you want to use.
3. Start *Windows*, then use the File/New menu in the program manager to add the Filer Icon to

your desktop. NOTE: If you use another program, such as *Norton Desktop for Windows*, as a program manager, you'll need to consult that program's documentation for instructions on adding a new program.

4. Once the *Filer* icon is on your desktop, don't forget to check the Save Changes box when you exit *Windows*.

## **RUNNING FILER**

To start *Filer*, double-click on its icon.

### **Finding Files with *Filer***

You'll see the *Filer* interface on your screen. In the upper left of the screen is a text box for entering your search specification. Just click inside the box and type your own search to replace the \*.\* default entry. Use any normal DOS wildcard criteria for your pattern. Now, click the [Search Current Drive] button or the [Search All Drives] button to begin your search.

*Filer* will look for matching files, giving you a count of those it finds as it goes. Once the search is done, a list box will appear containing all the matching files. Above the list box, you'll find a count showing the number of files found. You can use the scroll bar to view more files. If you want to change drives, just use the drive selection list box.

### **Viewing Files with *Filer***

Once you have a list, you can view individual files. Just double click on a filename. You'll see the first 512 characters of the file in the text box to the right. If you're viewing a binary file, such as an .EXE file, some characters will appear as - or + characters. These are unprintable characters. Text files will appear normally, wrapped to fit inside the text box.

If you've chosen a graphic with the extension .ICO or .BMP, you'll see the image contained in the file. If the image is too large to display completely, you'll see the upper left corner.

### **Manipulating Files in the List Box**

You can clear any file from the List box. To do this, click once on the filename, then click the [Clear] button. The file you selected will disappear from the list.

If you click the [Clear] button when no file is selected, the entire list will be cleared. This clearing affects only the list, not the files themselves.

NOTE: When you start a new search while files still show in the list box, you'll be asked if you want to clear the box before the search proceeds. If you answer [Yes] the box will clear. If you answer [No] your new search will be added to the current list.

### **Deleting Files**

You can also delete files from the disk itself. Start by clicking on a file to select it, then click the [Delete Selected] button. A confirmation box will appear, and if you click [Yes], you'll delete the file from the disk.

The [Delete All] button does just that...it deletes all the files in the list box from your disk(s). You'll be asked to confirm this before the files are deleted.

CAUTION: Make sure you really want to delete a file or all files before clicking [Yes] in the confirmation box! Once you've deleted the files, you will be able to get them back only with an Undelete utility!

If you want to delete just some files from the list, delete them one at a time, or use the [Clear] button to remove the files you want to keep from the list. Use care with this feature...you could easily delete files you want to keep if you don't watch yourself.

### **Your Directory Tree**

By default, *Filer* shows only the files found during the search. However, you can modify this process. Two check boxes appear just above the list box. If you check the [Show Directories Only] check box, *Filer* will ignore your search specifications and list your drive(s) directory structure instead. This is a very useful tool. Printing a list of your computer's directory structure can help you find directories later.

In addition, the [Don't List Directories] check box, which is normally checked, can be disabled. If you do this, *Filer* will find the files, but will also list all your directories as well.

### **Printing Lists**

*Filer's* [Print] button will send whatever's in the list box to your printer. Printouts have a 1-inch left margin, but top and bottom margins are whatever your printer supports as its default.

### **Errors**

*Filer* handles most errors you'll encounter. However, if you try to search all your drives for all files, using the \*.\* search criteria, you'll overload the list box's capacity. *Filer* will tell you about this and suggest that you limit your search. Normally, the program can handle over 2000 files, so this shouldn't be a big problem for most users.

## **OTHER PROGRAMS**

OsoSoft offers a number of other Shareware Products you may find of interest. These are listed below. You can find the latest versions of these programs on Compuserve, in various forums. To find all my files, use Compuserve's IBM File Finder, searching for my CIS ID: 71571,222.

You can also download these programs from my mini-BBS at (805) 528-3753. Anyone may log on to this system and download files immediately. Just follow the screen prompts.

### ***BurnIn 4.5***

This program, which runs under MS-DOS 3.3 or later, is a complete system exerciser. By running *BurnIn*, you can thoroughly test every part of your PC in a continuous series of tests. I recommend running *BurnIn* for 48 hours on all new systems. If there's an intermittent problem, *BurnIn* will find it. This program is used by many systems houses and clone builders for product testing. It has been reviewed in a number of publications and has proven trouble-free and useful. Registration is just \$15.

### ***MicroText 4.5***

If you use shareware, you know how much paper you use printing out the doc files. *MicroText* lets you crunch your docs, printing the equivalent of 4 pages on every sheet of paper. It also removes excess white space for even more savings. It works with HP LaserJets and most dot-matrix printers, and offers customized settings and even a page preview feature. It has been

called "The best way to print shareware documentation," by one reviewer. Registration is only \$15. You need MS-DOS 3.3, and a supported printer. Does not support *PostScript* printers.

### **Fonter 5.0**

A *Windows 3.x* program, *Fonter* lets you view all your *Windows* fonts and print lists in various ways. You can print a list of all your fonts, complete with samples, or print character set charts for any font. Finally, you can print a complete book of all your fonts. *Fonter* lets you cut and paste special characters to other *Windows* applications as well. Designed for HP LaserJet printers, it also supports most other *Windows*-compatible printers. It supports *Adobe Type Manager* and *TrueType*, but does not work with *SuperPrint*. If you do complex word processing or desktop publishing in *Windows*, this program is a must.

*Fonter* requires *Windows 3.x*, a fully-supported printer and VGA or better graphics.

*PC Computing* magazine called *Fonter* one of "The 15 Best Low-Cost *Windows* Utilities" in their January, 1992 issue. Registration is just \$15.

### **MultiLabel 2.5**

*MultiLabel* does just one job, but does it extremely well. If you need to print whole sheets of labels, all with the same text, then *MultiLabel* is your answer. Your labels can include text in any *Windows* font, .BMP clip art, lines, boxes and circles, and even serial numbers. *MultiLabel* supports all standard Avery Laser Label formats, and lets you use any text alignment you like for your labels. Print return address labels, diskette labels, product labels, or just about any other kind of label you can imagine. You can even customize the label size for other sheet labels.

*MultiLabel* requires an HP LaserJet compatible printer, *Windows 3.x*, VGA or better graphics, and a mouse. *PostScript* and dot-matrix printers can print text with *MultiLabel*, but not clip art graphics.

### **Rockford! 2.5**

Need some business cards? *Rockford!* is the tool for you. This *Windows 3.x* program makes designing business cards a snap. You can create horizontal or vertical card designs, using all your *Windows* fonts. Options include 5 different border types, graphics drawing tools, and direct import of clip art images into your card. All elements can be sized and moved to suit your artistic eye. *Rockford!* offers custom text placement, plus sizing and scaling of all graphical elements.

You can print your cards on any HP LaserJet-compatible printer in one of two ways. First, you can print sheets of ready-to-cut cards on heavy card stock, then cut them out for instant business cards. *Rockford!* can also print on pre-scored card stock from Paper Direct, a mail order paper supply company. Another option, preferred by some printers, lets you print blocks of four cards at once. Or you can print a card in 200% magnification to take to a print shop for 600 DPI resolution. Either way, crop marks make the trimming job easy.

*Rockford!* is not only useful, it's fun to use! A simple, button-driven interface speeds your work. Use it to create comic cards and membership cards as well as normal business cards. The \$15 registered version comes with lots of clip art, and there's even a \$30 professional version which has an even larger clip art library, and comes with a full, printed manual and special features for customer sign-offs and advertising.

Requires *Windows 3.x*, an HP Laserjet-compatible printer and VGA or better graphics. *PostScript* and dot-matrix printers can print text with *Rockford!*, but not clip art graphics.

### **WinClip BMP 1.2**

If you use .BMP files as clip art, this program is an absolute must. It displays your .BMP files on screen, and prints catalog sheets of your files, complete with path information to help you find a particular image quickly. Print one or an entire disk full of images.

*WinClip* is so useful, you may just decide to convert all your clip art images into BMP format, just so you can use *WinClip's* unique cataloging tools. *WinClip* requires *Windows 3.x* or later, and registration is just \$15.

Requires *Windows 3.x*, an HP Laserjet-compatible printer and VGA or better graphics.

### ***Other Programs***

OsoSoft also publishes a number of free programs, like *Filer*, which you're welcome to try and use at no charge. You can find all OsoSoft programs on the OsoSoft BBS. Set your communications parameters to 300-2400 bps, 8 bits, No parity, and 1 stop bit. You can download any OsoSoft program on the first call. You can also find OsoSoft programs on CompuServe in the WINADV and IBMHW forums. Many shareware distributors also carry OsoSoft programs.

All OsoSoft programs come with a 100%, unlimited money-back guarantee. If you're ever not satisfied, your registration fee will be refunded. Registered users receive printed documentation, the latest version of the program, and are entitled to free support by telephone, FAX, BBS, and on CompuServe E-mail. If you see an OsoSoft program that sounds useful, try it out or just order a copy. You're protected by the money-back guarantee.

All checks must be made out to OsoSoft, and drawn on a U.S. Bank in U.S. Funds. Canadian users may send Canadian Postal Money Orders in U.S. Dollar amounts. Postage and any sales tax fees are included in the price of the program. If you'd rather use a credit card, you can order from Public (software) Library at (800) 242-4775 (ORDERS ONLY). A \$4.00 shipping and handling fee will be added for each program on credit card orders. You can also register or order on CompuServe (GO SWREG).

**ORDER BLANK**

**OsoSoft**  
**1472 Sixth Street**  
**Los Osos, CA 93402**

Please send me the following programs:

PROGRAM	PRICE
_____ <i>BurnIn</i> 4.5	\$15.00
_____ <i>MicroText</i> 4.5	15.00
_____ <i>Fonter</i> 5.0	15.00
_____ <i>MultiLabel</i> 2.5	15.00
_____ <i>Rockford!</i> 2.5	15.00
_____ <i>Winclip BMP</i> 1.2	15.00
	=====
<b>TOTAL:</b>	_____

*I'm enclosing a check or money order for the programs checked above.*

**NAME** \_\_\_\_\_

**ADDRESS** \_\_\_\_\_

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**CITY** \_\_\_\_\_ **STATE** \_\_\_\_\_ **ZIP CODE** \_\_\_\_\_

5.25" Disks  3.5" Disks